



# Alya Yahya Almuhaizea

## Phone

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## Email

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## Address

Muharraq-Galali  
Block: 255

## Date of Birth

13-06-1999

## Nationality

Bahraini

## Linkedin

Alya Almuhaizea

## About me

I have a bachelor's in human resources management from Bahrain Polytechnic University. I intend to enhance my abilities, continue my education, and earn a master's degree in human resources. I am quite interested in working in HR because I have a strong experience in the field and a thorough understanding of how it operates. I have years of experience working on group projects thanks to my HR major at Bahrain Polytechnic. This has aided in my development into a strong listener who can find quick, efficient solutions to issues and guarantee project completion on time. As a result, I am able to operate well both in a team environment and on my own initiative.

## Skills

Time management	<div style="width: 80%;"></div>
Performance management	<div style="width: 75%;"></div>
Communication	<div style="width: 85%;"></div>
Problem solving	<div style="width: 70%;"></div>
Leadership	<div style="width: 80%;"></div>
Creativity	<div style="width: 60%;"></div>
Adaptability	<div style="width: 75%;"></div>
interpersonal skills	<div style="width: 70%;"></div>
Computer skills (Microsoft Word / PowerPoint)	<div style="width: 85%;"></div>

## Education

2014-2017

Hidd Secondary Girls School

2017 - 2022

Bahrain Polytechnic

Graduated from Bahrain Polytechnic with Bachelor of Business  
Major: Human Resource Management

## Objective

To secure a responsible job opportunity that will allow me to utilize my education, skills and experience to the fullest while significantly contributing to the company's success

## Work Experience

GBM Company (Mar 2022 -Jun 2022)

HR consultant

GBM (Gulf Business Machine)

I have worked as Tranee (HR consultant) in GBM company to develop and enhance their employees' health and wellness initiatives and practices, based on extensive primary and secondary research and market trends both locally and globally.

## Language

Good in English

★★★★★

(Speaking, Reading and writing)

Fluency in Arabic

★★★★★

(Speaking, Reading and writing)